

STATE OF MAINE DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY

Amanda E. Beal Commissioner

4/1/24

Boynton & Associates LLC 949 East River Rd Skowhegan, ME 04976

SUBJECT: Notice of Conditional Contract Award under RFP # 202402029,

Boundary Line Maintenance for Eastern Region Public Lands

Dear Mr. Boynton:

This letter is in regard to the subject Request for Proposals (RFP), issued by the State of Maine Department of Agriculture, Conservation & Forestry for Boundary Line Maintenance for Eastern Region Public Lands. The Department has evaluated the proposals received using the evaluation criteria identified in the RFP, and the Department is hereby announcing its conditional contract award to the following bidder:

• Boynton & Associates LLC

The bidder listed above received the evaluation team's highest ranking. The Department will be contacting the aforementioned bidder soon to negotiate a contract. As provided in the RFP, the Notice of Conditional Contract Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Department and the apparent successful vendor. The vendor shall not acquire any legal or equitable rights relative to the contract services until a contract containing terms and conditions acceptable to the Department is executed. The Department further reserves the right to cancel this Notice of Conditional Contract Award at any time prior to the execution of a written contract.

As stated in the RFP, following announcement of this award decision, all submissions in response to the RFP are considered public records available for public inspection pursuant to the State of Maine Freedom of Access Act (FOAA). 1 M.R.S. §§ 401 et seq.; 5 M.R.S. § 1825-B (6).

This award decision is conditioned upon final approval by the State Procurement Review Committee and the successful negotiation of a contract. A Statement of Appeal Rights has been provided with this letter; see below.

Thank you for your interest in doing business with the State of Maine.

Sincerely,

Stephen S Richardson

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STATEMENT OF APPEAL RIGHTS

Any person aggrieved by an award decision may request an appeal hearing. The request must be made to the Director of the Bureau of General Services, in writing, within 15 days of notification of the contract award as provided in 5 M.R.S. § 1825-E (2) and the Rules of the Department of Administrative and Financial Services, Bureau of General Services, Division of Purchases, Chapter 120, § (2) (2).

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STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

RFP#: 202402029

RFP TITLE: Boundary Line Maintenance for Eastern Region Public Lands

BIDDER: Boynton & Associates LLC

DATE: 3/25/24

SUMMARY PAGE

Department Name: Agriculture, Conservation & Forestry

Name of RFP Coordinator: Stephen Richardson

Names of Evaluators: J. Johnson, E. Nosel, D. Reed, T. McIntosh

ONLY ONE BIDDER

Pass/Fail Criteria	<u>Pass</u>	<u>Fail</u>
Section I. Preliminary Information (Eligibility)		
Licensed Surveyors w/no disciplinary action against in previous5 years	X	
	Points	Points
Scoring Sections No scoring-one bidder only	Availabl e	Awarde d
Section II. Organization Qualifications and Experience	20	N/A
Section III. Cost Proposal	80	N/A
<u>Total Points</u>	100	N/A

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REV 4/4/2023

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

RFP#: 202402029

RFP TITLE: Boundary Line Maintenance for Eastern Region Public Lands

BIDDER: Boynton & Associates LLC

DATE: 3/25/24

OVERVIEW OF SECTION I Preliminary Information

Section I. Preliminary Information	

Evaluation Team Comments:

All preliminary information forms are complete and bidder meets eligibility requirements.

STATE OF MAINE TEAM CONSENSUS EVALUATION NOTES

RFP#: 202402029

RFP TITLE: Boundary Line Maintenance for Eastern Region Public Lands

BIDDER: Boynton & Associates LLC

DATE: 3/25/24

EVALUATION OF SECTION II Organization Qualifications and Experience

	Points Availabl e	Points Awarde
Section II. Organization Qualifications and Experience	20	N/A

Evaluation Team Comments: Bidder is well qualified and shows the necessary experience to perform the work.

EVALUATION OF SECTION III Cost Proposal

Lowest Submitted Cost Proposal	3	Cost Proposal Being Scored	X	Score Weight	=	Score
\$35,300	3	\$35,300	x	N/A points	=	N/A

Evaluation Team Comments:

Bid is in line with current market conditions.

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Janet T. Mills Governor

Amanda E. Beal Commissioner

AGREEMENT AND DISCLOSURE STATEMENT RFP #: 202402029

RFP TITLE: Boundary Line Maintenance f	or Eastern Region Public I	_ands
offer to become a member of the Request for Propose Maine Department of Agriculture, Conservation & For forth in this agreement AND hereby disclose any affiliconnection with a bidder who has submitted a propose	restry. I do hereby accept the lation or relationship I may h	terms set
Neither I nor any member of my immediate family havindirect, in the bidders whose proposals I will be revieilimited to: current or former ownership in the bidder's membership; current or former employment with the contractual relationship with the bidder (example: pair relationship to a bidder's official which could reasonal interest (personal relationships may be perceived by	ewing. "Interest" may include company; current or former bidder; current or former pers d consultant); and/or current bly be construed to constitut	, but is not Board sonal or former e a conflict of
I have not advised, consulted with or assisted any bid submitted in response to this RFP nor have I submitte endorsement.	dder in the preparation of any ed a letter of support or simil	/ proposal ar
I understand and agree that the evaluation process is without bias or prejudice. In this regard, I hereby cert are no circumstances that would reasonably support understand that in the event a good faith charge of bia whether I should be disqualified from participation in	ify that, to the best of my kno a good faith charge of bias. ias is made, it will rest with n	owledge, there I further
I agree to hold confidential all information related Proposals presented during the review process of formally releases the award decision notices for	ıntil such time as the Depa	sts for rtment
7.7	3/21/2024	
Signature	Date	



Janet T. Mills Governor Amanda E. Beal Commissioner

AGREEMENT AND DISCLOSURE STATEMENT RFP #: 202402029

#	enance for Eastern Region Public Lands
RFP IIILE: Boundary Line Wainte	enance for Eastern Region Fublic Lands
I,Tyler McIntosh_ to become a member of the Request for Prop Maine Department of Agriculture, Conservation forth in this agreement AND hereby disclose connection with a bidder who has submitted	accept the offer posals (RFP) Evaluation Team for the State of ion & Forestry. I do hereby accept the terms set any affiliation or relationship I may have in a proposal to this RFP.
indirect, in the bidders whose proposals I will limited to: current or former ownership in the membership; current or former employment contractual relationship with the bidder (exar relationship to a bidder's official which could	amily have a personal or financial interest, direct or I be reviewing. "Interest" may include, but is not bidder's company; current or former Board with the bidder; current or former personal mple: paid consultant); and/or current or former reasonably be construed to constitute a conflict of eived by the public as a potential conflict of interest).
I have not advised, consulted with or assiste submitted in response to this RFP nor have endorsement.	d any bidder in the preparation of any proposal I submitted a letter of support or similar
without bias or prejudice. In this regard, I he are no circumstances that would reasonably	process is to be conducted in an impartial manner reby certify that, to the best of my knowledge, there support a good faith charge of bias. I further arge of bias is made, it will rest with me to decide pation in the evaluation process.
I agree to hold confidential all information Proposals presented during the review proposals releases the award decision not	rocess until such time as the Department
Tyler McIntosh	3/20/2024
Signature	Date



Janet T. Mills Governor

Amanda E. Beal Commissioner

AGREEMENT AND DISCLOSURE STATEMENT

RFP #: 2024	
RFP TITLE: Boundary Line Maintenance	
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1, Doug Keel	accept the
offer to become a member of the Request for Propo Maine Department of Agriculture, Conservation & F forth in this agreement AND hereby disclose any aft connection with a bidder who has submitted a propo	orestry. I do hereby accept the terms set filiation or relationship I may have in
Neither I nor any member of my immediate family hindirect, in the bidders whose proposals I will be revisited to: current or former ownership in the bidder membership; current or former employment with the contractual relationship with the bidder (example: prelationship to a bidder's official which could reason interest (personal relationships may be perceived be	viewing. "Interest" may include, but is not is company; current or former Board bidder; current or former personal aid consultant); and/or current or former hably be construed to constitute a conflict of
I have not advised, consulted with or assisted any k submitted in response to this RFP nor have I submi endorsement.	
I understand and agree that the evaluation process without bias or prejudice. In this regard, I hereby ce are no circumstances that would reasonably suppo understand that in the event a good faith charge of whether I should be disqualified from participation in	rtify that, to the best of my knowledge, there rt a good faith charge of bias. I further bias is made, it will rest with me to decide
I agree to hold confidential all information relate Proposals presented during the review process formally releases the award decision notices for	until such time as the Department
Mac	3/20/24
Signature	Date



Governor

Amanda E. Beal Commissioner

	ISCLOSURE STATEMENT : 202402029
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I agree to hold confidential all information Proposals presented during the review pro- formally releases the award decision notice	ocess until such time as the Department
Ern Mosel	March 19 2024
Signature	Date



Janet T. Mills Governor Amanda E. Beal Commissioner

AGREEMENT AND DISCLOSURE STATEMENT RFP #: 202402029

RFP TITLE: Boundary Line Maintenance for Eastern Region Public Lands

I, <u>Stephen S Richardson</u> accept the offer to become a member of the Request for Proposals (RFP) Evaluation Team for the State of Maine Department of Agriculture,

Conservation & Forestry. I do hereby accept the terms set forth in this agreement AND hereby disclose any affiliation or relationship I may have in connection with a bidder who has submitted a proposal to this RFP.
Neither I nor any member of my immediate family have a personal or financial interest, direct or indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not

indirect, in the bidders whose proposals I will be reviewing. "Interest" may include, but is not limited to: current or former ownership in the bidder's company; current or former Board membership; current or former employment with the bidder; current or former personal contractual relationship with the bidder (example: paid consultant); and/or current or former relationship to a bidder's official which could reasonably be construed to constitute a conflict of interest (personal relationships may be perceived by the public as a potential conflict of interest).

I have not advised, consulted with or assisted any bidder in the preparation of any proposal submitted in response to this RFP nor have I submitted a letter of support or similar endorsement.

I understand and agree that the evaluation process is to be conducted in an impartial manner without bias or prejudice. In this regard, I hereby certify that, to the best of my knowledge, there are no circumstances that would reasonably support a good faith charge of bias. I further understand that in the event a good faith charge of bias is made, it will rest with me to decide whether I should be disqualified from participation in the evaluation process.

I agree to hold confidential all information related to the contents of Requests for Proposals presented during the review process until such time as the Department formally releases the award decision notices for public distribution.

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