

DEPARTMENT OF ENVIRONMENTAL PROTECTION
PERMIT BY RULE NOTIFICATION FORM FOR
MINOR EXPANSIONS IN COASTAL SAND DUNES
 (For use with Title 38 M.R.S. § 480-E(14) Natural Resources Protection Act - Permit by Rule)

APPLICANT INFORMATION (Owner)		AGENT INFORMATION (If Applying on Behalf of Owner)	
Name:		Name:	
Mailing Address:		Mailing Address:	
Mailing Address:		Mailing Address:	
Town/State/Zip:		Town/State/Zip:	
Daytime Phone #:	Ext:	Daytime Phone #:	Ext:
Email Address:		Email Address:	
PROJECT INFORMATION			
Project Town:		Town Email Address:	Map and Lot Number:
Brief Project Description:			
Project Location & Brief Directions to Site:			

PERMIT BY RULE FOR MINOR EXPANSIONS IN COASTAL SAND DUNES (Title M.R.S. 38 §480-E(14)): I am filing notice of my intent to carry out work that meets the requirements for Permit-by-Rule (PBR) in Title 38 M.R.S. 38 §480-E(14).

I and my agent(s), if any, **have read** and will comply with [Title M.R.S. 38 §480-E\(14\)](#) and the [Fact Sheet for Minor Expansions in Coastal Sand Dunes](#).

NOTE: Municipal permits also may be required. Contact your local code enforcement office for information. Federal permits may be required for stream crossings and for projects involving wetland fill. Contact the Army Corps of Engineers at the Maine Project Office for information.

NOTIFICATION FORMS CANNOT BE ACCEPTED WITHOUT THE NECESSARY ATTACHMENTS AND FEE

- Attach** all required submissions as described in the [Fact Sheet for Minor Expansions in Coastal Sand Dunes](#), including scaled site plan, photographs, aerial imagery, and the applicable coastal sand dune geology map.
- Attach** a location map that clearly identifies the site (U.S.G.S. topo map, Maine Atlas & Gazetteer, or similar).
- Attach Proof of Legal Name** if applicant is a corporation, LLC, or other legal entity. Provide a copy of Secretary of State's *registration information* (available at <http://icrs.informe.org/nei-sos-icrs/ICRS?MainPage=x>). Individuals and municipalities are not required to provide any proof of identity.

FEE: Pay by credit card at the [Payment Portal](#). The Permit-by-Rule fee may be found here <https://www.maine.gov/dep/feeschedule.pdf> and is currently \$266.

- Attach payment confirmation from the Payment Portal when filing this notification form.**

Signature & Certification:

- I authorize staff of the Department of Environmental Protection to access the project site for the purpose of determining compliance with the rules.
- I understand that this PBR becomes effective 14 calendar days after receipt by the Department of this completed form, the required submissions, and fee, *unless the Department approves or denies the PBR prior to that date.*

By signing this Notification Form, I represent that the project meets all applicability requirements and standards in Title 38 M.R.S. 38 §480-E(14) and that the applicant has sufficient title, right, or interest in the property where the activity takes place.

Signature of Agent or Applicant (may be typed):	Date:
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Note: For the purposes of processing and administering this PBR pursuant to Title 38 M.R.S. §480-E(14), the Department will apply Chapter 305, § 1, Natural Resources Protection Act Permit by Rule.

Keep a copy as a record of permit. Email this completed form with attachments to DEP at: DEP.PBRNotification@maine.gov. DEP will send a copy to the Town Office as evidence of DEP's receipt of notification. No further authorization will be issued by DEP after receipt of notice. A PBR is valid for two years. **Work carried out in violation of the Natural Resources Protection Act is subject to enforcement.**