

MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Solid Waste Program  
17 State House Station  
Augusta, Maine 04333-0017  
Telephone: (207) 287-2651

FOR DEP USE

ATS ID \_\_\_\_\_  
DEP: S- \_\_\_\_\_  
Date Received \_\_\_\_\_  
Fees Paid \_\_\_\_\_ Ck# \_\_\_\_\_

APPLICATION FOR RENEWAL OF A SEPTAGE STORAGE SITE APPROVAL

under the

HAZARDOUS WASTE, SEPTAGE, AND SOLID WASTE MANAGEMENT ACT

(38 MRSA § 1301 et seq.)

*Please type or print clearly*

APPLICANT INFORMATION:

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Local Contact (name): \_\_\_\_\_

Address of Contact: \_\_\_\_\_

Local Contact Telephone Number: \_\_\_\_\_

SITE LOCATION INFORMATION:

Road/Street, or Route Nearest Site: \_\_\_\_\_

City/Town/Plantation: \_\_\_\_\_ County: \_\_\_\_\_

Address: \_\_\_\_\_ GPS Location: \_\_\_\_\_

Directions: \_\_\_\_\_

Current Department Order (License): S- \_\_\_\_\_

**THIS APPLICATION REQUIRES:**

- NO RULE VARIANCE REQUIRED  
 RULE VARIANCE REQUIRED

Name of Applicant:

By signing this application, the applicant certifies that he or she has within 30 days prior to filing: (1) published the public notice form once in a newspaper circulated in the area where the project is proposed to be located; (2) sent a copy of the public notice form by certified mail to the chief municipal officer, chair of the municipal planning board of the municipality in which the project is located and all abutting landowners; (3) filed a complete copy of this application, including all supporting documents and amendments, with the appropriate town clerk, city clerk or, county commissioner of the municipality in which the project is located; (4) reviewed the instructions contained in this application form; and (5) reviewed the appropriate state laws that relate to the proposed project.

CERTIFICATION

I certify under penalty of law that I have personally examined the information submitted in this document and all attachments thereto and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the information is true, accurate, and complete. I authorize the Department to enter the property that is the subject of this application, at reasonable hours, including buildings, structures or conveyances on the property, to determine the accuracy of any information provided herein. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment.

Date: \_\_\_\_\_

Signature of Applicant or Authorized Agent  
(If signature is other than applicant, attach letter of agent authorization.)

\_\_\_\_\_  
Print Name & Title

The qualified professional person responsible for preparing this application and/or attaching pertinent site and design information hereto, by signing below, certified that the information is complete and accurate to the best of his/her knowledge and belief:

\_\_\_\_\_  
Date Signature of Professional Reg/Cert/Lic #

- Maine Certified Soil Scientist
- Maine Reg. Professional Engineer
- Maine Certified Geologist
- Other (Maine Reg. or Certified)

Name of Applicant:

INSTRUCTIONS  
Septage Land Application

1. For assistance in filling out this application please contact the Division of Solid Waste Facilities Regulation, Bureau of Remediation and Waste Management at (207) 287-2651.
2. Read and understand Department Regulations Chapter 420, "Septage Management Rules", and Chapter 2, "Rules Concerning the Processing of Applications". Applications will be processed according to these rules; 38 M.R.S.A. 1301 *et seq.*, the "Maine Hazardous Waste, Septage and Solid Waste Management Act"; and other applicable laws and regulations.
3. Fill out the application completely. **INCOMPLETE APPLICATIONS WILL BE RETURNED TO THE APPLICANT.**
4. The Department requires that applicants comply with the public notice requirements specified below. If the required procedures are not followed, an approval issued may be invalid.
5. Publish the **PUBLIC NOTICE OF INTENT TO FILE FORM** once in a newspaper circulated in the area where the project is located. (A form for this is attached to this application as Appendix A.) The notice should appear in the newspaper within 30 days prior to filing the application with the DEP.
6. Send by certified mail, a copy of the **PUBLIC NOTICE OF INTENT TO FILE FORM** to all the owners of property abutting the project. Their names and addresses can be obtained from town tax maps or local public officials. Abutters must receive notice within 30 days prior to filing the application with the DEP. If your project abuts a road or other public or private right of way, the person on the opposite side of the right of way must be notified.
7. Send by certified mail, a copy of the **PUBLIC NOTICE OF INTENT TO FILE FORM** to the chief municipal officer and chairperson of the planning board in the municipality where the project is to be located. Send one complete copy of the application and any amendments which are subsequently submitted to the Municipal Office of the town within which the project is located. If the project is located in an unorganized area, send the **PUBLIC NOTICE** and application to the appropriate Office of the County Commissioners and the Maine Land Use Regulation Commission, 22 State House Station, Augusta, Maine 04333-0022. The notice must be filed in the municipal office within 30 days prior to filing with the DEP. The application must be filed in the municipal office at the time of filing with the DEP.
8. The Department does not require that the applications be prepared by professionals except as required by the rules, or by law. However, past experience has shown that professional assistance is helpful and in many cases this help can overcome site limitations through proper design and site management.
9. If the application is signed by someone other than the applicant, or authorized agent, a statement must be provided explaining that this person has the permission to do so.
10. If the applicant is a corporation, attach a Certificate of Good Standing from the Secretary of State of Maine (*telephone 287-3676*).

Name of Applicant:

11. Send the original and 2 copies of the application along with all attachments (ALL PLANS MUST BE FOLDED TO 8 1/2 X 11 INCHES) to: Maine Department of Environmental Protection, Bureau of Remediation and Waste Management, Division of Solid Waste Facilities Regulation, 17 State House Station, Augusta, Maine 04333-0017.
12. Be sure to submit your application well in advance of the date on which you plan to start the project. The DEP staff can provide the best estimate of the amount of time it will take to review the proposed project.
13. Keep a copy of the completed application form for your files. This copy will be helpful in speeding up communications with the DEP staff if any questions arise during the review of a project.
14. Upon the approval by the Department of Environmental Protection, a permit will be issued and sent to the applicant. The applicant should read through the permit issued in order to become familiar with any conditions placed on the project approved. Failure to comply with conditions of approval may lead to the revocation of a permit.
15. Fees. The applicant must pay the applicable new or expanded fee, or amendment fee at the time of application submittal. (Check payable to Treasurer, State of Maine) applications without the required payment will be returned as incomplete. A fee schedule should be attached to this form; if not, please request a schedule from the Department.

Name of Applicant:

**1. DESCRIPTION OF PROJECT**

Briefly describe the project/site:

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**2. TITLE, RIGHT, OR INTEREST**

A. Name(s) and address(es) of property owner(s):

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B. Attach a copy of the property deed.

C. If the applicant is not the property owner, attach a copy of a lease agreement or contract between the applicant and the property owner(s). The agreement or contract must contain the following information:

- (1) Map and lot number(s) of the property;
- (2) Authorization from property owner(s) for the applicant to use the site;
- (3) Certification by property owner(s) that the property owner(s) has read and understands the facility operating and closure requirements of Chapter 420, Septage Management Rules, and will allow the site to be closed, when required, in accordance with the requirements of Chapter 420;
- (4) The dated signature of the property owner(s);
- (5) The dated signature of the applicant; and
- (6) Duration of the agreement (initiation and termination dates).

**3. ABUTTING PROPERTY OWNERS**

List the names and addresses of the owners of the property abutting the parcel of land upon which the proposed site is located:

NAME	ADDRESS

Name of Applicant:

**4. PROJECT COSTS AND FINANCING**

- A. Accurate and complete cost estimate for continuing site use and operation: \$ \_\_\_\_\_
- B. To verify the applicant's ability to finance the proposed project, attach copies of bank statements or other evidence that funds are available to fully complete and operate the facility, or a binding letter from a financial institution, government agency, or other sufficient funding source stating a commitment to provide a specified amount of funds and particular use of the funds.

**5. TECHNICAL ABILITY**

- A. Include an explanation of the applicant's technical ability to continue site use:  
\_\_\_\_\_
- B. List all Notices of Violation issued by the Department to the applicant and/or site operator, and all Administrative Consent Agreements entered into with the Board:  
\_\_\_\_\_

**6. TRAFFIC**

- A. What is the average daily vehicle flow to and from the site? \_\_\_\_\_
- B. What is the average hourly vehicle flow to and from the site? \_\_\_\_\_

**7. TANK INSPECTION**

Include recent reports of inspection for each tank. Describe any repairs, modifications, etc. that will be/have been performed as a result of the findings included in the inspection report(s).

**8. OPERATING PLAN**

Attach the site operating plan, which must include the following:

- A. Operator(s) name(s);
- B. Name, address, and phone number for individual(s) to contact for entry to the site;
- C. Hours of operation;
- D. Names of individuals and companies who will use the site;
- E. Pathogen Reduction and Vector Attraction Reduction methods to be used;
- F. Description of how septage will be screened;
- G. Location of licensed solid waste facility for screenings disposal;
- H. Instructions for storage facility use, to include: discharging septage, volume measuring, spill clean-up record-keeping, and security;
- I. Methods to be used for on-site dust control;
- J. Testing protocol, to include sampling and analysis methods and responsibilities; and
- K. Record-keeping and reporting protocol.

Name of Applicant:

**Form A**

THIS FORM IS FOR USE IN NOTIFYING ABUTTING OWNERS, THE MUNICIPALITY AND PUBLISHING THE NOTICE IN THE NEWSPAPER.

**PUBLIC NOTICE OF INTENT TO FILE**

Please take notice that \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(name, address and telephone number of applicant)

is intending to file an application with the Maine Department of Environmental Protection (DEP) on

\_\_\_\_\_ pursuant to the provisions of 38 M.R.S.A., Section 1301 et. seq.

(submittal date)

and 06-096 CMR Chapter 420.

The application is for \_\_\_\_\_

\_\_\_\_\_

(summary of project)

at \_\_\_\_\_

(project location)

owned by \_\_\_\_\_ and operated by \_\_\_\_\_

(landowner)

(site operator if different)

According to Department regulations, interested parties must be publicly notified, written comments invited, and if justified, an opportunity for public hearing given. A written request for a public hearing, or that the Board of Environmental Protection assume jurisdiction of the application, must be received by the Department no later than 20 days after the application is accepted by the Department as complete for processing.

The application and supporting documentation are available for review at the Bureau of Remediation and Waste Management (BRWM) at the appropriate DEP regional office during normal working hours. A copy of the application and supporting documentation may also be seen at the municipal office in \_\_\_\_\_, Maine.

(town)

Send all correspondence to: Attn: Residuals Utilization Unit, BRWM, Maine Department of Environmental Protection, 17 State House Station, Augusta, Maine 04333-0017 (207-287-2651 or 1-800-452-1942).