



JANET MILLS
GOVERNOR

Maine Department of Health and Human Services
Child and Family Services – Child Care Affordability Program
11 State House Station
2 Anthony Avenue
Augusta, Maine 04333-0011

JEANNE M. LAMBREW, Ph.D.
COMMISSIONER

Maine Department of Health and Human Services Child Care Affordability Program

HEARING RIGHTS

Any person who is denied service or has services reduced or terminated by the Department has the right to ask for an Administrative Hearing.

If you want an informal conference with the State Child Care Administrator or his/her agent, you must request it within ten (10) days of the receipt of notification by submitting a written request to:

State Child Care Administrator
Office of Child and Family Services, DHHS
11 State House Station, 2 Anthony Ave.
Augusta, Maine 04333-0011

If you want a formal hearing, you must request an Administrative Hearing within ten (10) days of the receipt of notification by submitting a written request to:

State Child Care Administrator
Office of Child and Family Services, DHHS
11 State House Station, 2 Anthony Ave.
Augusta, Maine 04333-0011

Services shall be continued throughout the entire hearing process when the written requests for a state Administrative Hearing are received within ten (10) calendar days of the Parent's receipt of notification.

CIVIL RIGHTS NOTICE

If you feel you have been discriminated against because of your race, color, religion, gender, national origin, ancestry, age, or physical or mental disability, you may file a complaint requesting a hearing on this matter with the Equal Employment Opportunity Office of the Maine Department of Health & Human Services or the Maine Human Rights Commission, or the U.S. Office of Civil Rights, or the U.S. Equal Employment Opportunity Commission.