



MaineCare Benefits Manual Section 97, Appendix D Children's Residential Care Facility (CRCF) Services: Changes to Kepro Referrals and Prior Authorizations (PA)

Maine Department of Health & Human Services sent this bulletin at 04/19/2022 11:34 AM EDT

[MaineCare Benefits Manual Section 97, Appendix D Children's Residential Care Facility \(CRCF\) Services: Changes to Kepro Referrals and Prior Authorizations \(PA\)](#)

Apr 19, 2022

Effective May 1, 2022, you must submit a PA to Kepro for all youth determined eligible for CRCF services. The PA will be valid for six months. This includes new CRCF referrals and Transfer CRCF referrals.

If the child does not access CRCF services within the six-month timeframe, you must complete a new referral with all required documentation, including the Behavioral Health Program Coordinator (BHPC) Consult. The new referral will initiate a new assessment with a Kepro clinical reviewer. You can submit the new referral up to 10 days prior to the end of the current authorization and may backdate it up to a maximum of five business days.

Youth Authorized Prior to May 1, 2022

For all youth authorized for CRCF services but not placed prior to May 1, 2022, please submit an extension request in Atrezzo prior to the end of the current authorization period. If approved, we will authorize the extension for six months. If the child does not access CRCF services within the six-month timeframe, you must complete a new referral with all required documentation including the BHPC Consult. The new referral will initiate a new assessment with a Kepro clinical reviewer. You can submit the new referral up to 10 days prior to the end of the current authorization and may backdate it up to a maximum of five business days.

The CRCF services application, directions, and [Provider Guide](#), are available at [Maine ASO | Children's Residential Care Facility \(CRCF\) Services](#).

Please contact the Kepro intake team with any referral process questions at 1-866-521-0027 or IntakeME@kepro.com.