



JANET T. MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF MARINE RESOURCES
22 COALING STATION LANE
LAMOINE, MAINE
04605

PATRICK KELIHER
COMMISSIONER

February 1, 2019

Dear Certified Dealer,

2019 is already upon us and we're already off to a good start. Something new this year is that you can log onto the LEEDS licensing portal and apply for your licenses and certifications as of February 1st, no more waiting until March! You can access the LEEDS system and apply for/renew licenses by going to this DMR webpage: <https://www.maine.gov/dmr/commercial-fishing/licenses/index.html>

You will also use this online system to apply for permits such as Bulk Tagging, Wet Storage, and Buying Stations. Please complete your online application as soon as possible after February 1st. Inspections for certification will only occur if you complete your LEEDS application(s).

The NSSP Guide, also known as The Model Ordinance, was updated and published as a 2017 version. This is the newest version and the final product of the 2017 ISSC conference.

There were two changes to the NSSP Guide that affect all dealers:

1. There is additional language required to be on a certified dealers tag and it's an expansion of the tag requirement statement. The statement now must read,

“THIS TAG IS REQUIRED TO BE ATTACHED UNTIL CONTAINER IS EMPTY OR IS RETAGGED AND THEREAFTER KEPT ON FILE, IN CHRONOLOGICAL ORDER, FOR 90 DAYS. RETAILERS: DATE WHEN LAST SHELLFISH FROM THIS CONTAINER SOLD OR SERVED (INSERT DATE) _____.”

Please make sure you incorporate this change when you order new tags!

2. A certified dealer shall:

(c) Ensure that all individuals who manufacture, process, pack, or hold food obtain training in accordance with 21 CFR 117.4. A dealer shall be allowed thirty (30) days following initial hiring of a new employee to provide the required education.

(i) Proof of training for all employees shall be presented to the Authority prior to certification, recertification, or licensing.

(ii) The dealer shall maintain the record of the completed training.

This means that dealers must provide training for all employees involved in the supervision or safe handling of food products appropriate to the individual's assigned duties. The dealer must keep a record of this training on file at the dealership. Below is a link to 21 CFR 117.4:

<https://www.accessdata.fda.gov/scripts/cdrh/cfdocs/cfcfr/CFRSearch.cfm?fr=117.4>

For questions about HACCP classes, contact Theresa Tilton at 942-7396 or theresa.tilton@maine.edu . You may also take the online course at: <http://seafoodhaccp.cornell.edu/Intro/index.html>.

The website for the **Interstate Shellfish Sanitation Conference (ISSC)** is www.issc.org , where you can find a lot of information and the latest **National Shellfish Sanitation Program (NSSP) Guide for the Control of Molluscan Shellfish 2017 Revision**. (commonly called the “Model Ordinance”). The Guide is also available on FDA's web site through the following link:
<http://www.fda.gov/Food/GuidanceRegulation/FederalStateFoodPrograms/ucm2006754.htm?source=govdelivery>

It is a requirement in your HACCP monitoring to verify that any dealers you are buying from are *certified* dealers. All certified dealers are listed by state on the Interstate Certified Shellfish Shipper’s List (ICSSL). The FDA maintains the ICSSL online at:

<http://www.fda.gov/food/guidanceregulation/federalstatefoodprograms/ucm2006753.htm>

There is a current list there as well as copies of older lists and a place to subscribe to a list serve.

Maine DMR Inspection Program maintains a webpage with list of Certified Dealers located just in Maine, with contact phone numbers and mailing addresses. The list is updated within 24 hours of any changes and will help dealers who are required to verify information under the HACCP regulations. You can find this list at:

<http://www.maine.gov/dmr/shellfish-sanitation-management/programs/certified-dealers.html> .

Maine DMR also now maintains a new webpage with a list of Enhanced Retail License holders. These Retailers are permitted to buy shellfish directly from harvesters within the same limits as a Certified Dealer, then sell them at a retail level only. This list can be found at:

<https://www.maine.gov/dmr/shellfish-sanitation-management/programs/enhanced-retailers.html>

One last reminder: Your dealer license will expire on March 31, 2019 and your Shellfish Certificate expires May 31, 2019. You will be in violation if either one is not current.

If you have any questions, please feel free to call me at 207-592-8934.

Sincerely,

John Fendl
Seafood Technology Supervisor
john.fendl@maine.gov